

**ADJUST THE FINGER LAKES COMMUNITY COLLEGE PROFESSIONAL SERVICE POSITIONS ROSTER**

**WHEREAS**, Finger Lakes Community College has updated its position roster that lists position titles determined by the Finger Lakes Community College Board of Trustees in the professional service as defined by §6306 (2) of New York State Higher Education Law as approved by the Chancellor of the State University of New York, and;

**WHEREAS**, the following are *revised* job descriptions for previously approved job descriptions for Finger Lakes Community College:

<u>New Title</u>	<u>Previous Title</u>
Associate Provost of Curriculum and Instruction (02/05/2025)	Associate Vice President of Instruction (02/23/2016)
Director of Network and Systems Administration (02/05/2025)	Network Administrator (08/09/2021)
Coordinator of Emergency Medical Services Program (02/05/2025)	Coordinator of Emergency Medical Services Program (07/19/1993)
Greenhouse Manager – Environmental Conservation and Horticulture (02/05/2025)	Technical Specialist – Environmental Conservation-Horticulture (09/21/2017)
IT A/V Services Technician (02/05/2025)	IT A/V Services Technician (03/06/2021)
Junior Helpdesk Support Technician	
Program Manager – Environmental Education and Community Outreach	Assistant Director Muller Field Station (06/23/2022)
Technical Specialist – Biology (02/05/2025)	Technical Specialist – Biology (06/27/2017)

**WHEREAS**, the following is a *new* job description for Finger Lakes Community College:

Instructional Designer – STEM/Healthcare (02/05/2025)

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees hereby requests that the roster of professional service positions be adjusted in the manner described herein.

Approved by the FLCC Board of Trustees at the meeting on February 5, 2025

February 5, 2025

Date

\_\_\_\_\_  
Donald Cass, Board Chair

\_\_\_\_\_  
George Cushman, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on February 5, 2025, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 5<sup>th</sup> day of February, 2025.

\_\_\_\_\_  
Penny Hamilton, Assistant Secretary of the Board

**APPROVE DISCONTINUANCE OF THE HOTEL AND RESORT MANAGEMENT AND THE FOOD AND BEVERAGE CERTIFICATES IN THE HOSPITALITY AND TOURISM MANAGEMENT PROGRAM**

**WHEREAS**, Finger Lakes Community College strives to offer the appropriate mix of programs to ensure students can successfully transfer and/or enter the workforce, and

**WHEREAS**, the FLCC Board of Trustees approved the discontinuance of the Hotel and Resort Management Track and the Food and Beverage Track in the Hospitality and Tourism Management Program on April 3, 2024;

**WHEREAS**, the FLCC Academic Senate voted to approve the Discontinuance of the Hotel and Resort Management Certificate and the Food and Beverage Certificate in the Hospitality and Tourism Management Program on December 19, 2024;

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees does hereby approve the Discontinuance of the Hotel and Resort Management Certificate and the Food and Beverage Certificate in the Hospitality and Tourism Management Program.

Approved by the FLCC Board of Trustees at the meeting on February 5, 2025

February 5, 2025

Date

\_\_\_\_\_  
Donald Cass, Board Chair

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George Cushman, Secretary of the Board

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\_\_\_\_\_  
Penny M. Hamilton, Assistant Secretary of the Board

**APPROVE SELECTION OF MERCER AS HEALTH INSURANCE AND BENEFIT BROKER**

**WHEREAS,** The Health Insurance Benefit Broker arrangement with Consiliarium Group came to an end in July, 2024 ; and

**WHEREAS,** The College completed an RFP to explore funding arrangement options and interviewed three brokers: Consiliarium Group, Mercer, and Marshall and Sterling; and

**WHEREAS,** Based on the interview process, rating templates, and feedback, the College is seeking approval to move forward with Mercer as the Benefit Broker;

**NOW, THEREFORE BE IT RESOLVED,** That the FLCC Board of Trustees approves the selection of Mercer as Finger Lakes Community College’s Health Insurance and Benefit Broker.

Approved by the FLCC Board of Trustees at the meeting on February 5, 2025.

February 5, 2025

Date

\_\_\_\_\_  
Donald Cass, Board Chair

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George Cushman, Secretary of the Board

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Penny M. Hamilton, Assistant Secretary of the Board



**Jason R. Tack, Vice President**

3325 Marvin Sands Drive  
 Canandaigua, NY 14424  
 (585) 785-1208  
 Jason.Tack@flcc.edu

TO: FLCC Board of Trustees  
 Dr. Robert Nye, President

FROM: Jason R. Tack, Vice President

DATE: January 23, 2025

RE: Approve FLCC 2024-2025 Operating Budget Amendment No. 1 - Grants

This resolution incorporates the revenue and expenditure budgets for various grants funded by outside agencies in the 2024-2025 fiscal year FLCC Operating Budget as follows:

Grant Title	Code	Date	Award
Perkins 2024-2025 Goal 1	3-30-7554-33291	7/1/2024-6/30/2025	\$42,504.00
Perkins 2024-2025 Goal 2	3-30-7555-33291	7/1/2024-6/30/2025	\$202,743.00
Perkins 2024-2025 Goal 3	3-30-7556-33291	7/1/2024-6/30/2025	\$193,070.00
Perkins 2024-2025 Goal 4	3-30-7557-33291	7/1/2024-6/30/2025	\$56,822.00
WIOA 2024-2025	3-30-5151-33291	7/1/2024-6/30/2025	\$190,074.00
EOP 2024-2025	3-30-5417-33292 3-30-5480-33292	9/1/2024-8/31/2025 Summer 2025	\$131,250.00
Library Collection Aid 2024-2025	3-30-5433-33292	7/1/2024-6/30/2025	\$7,572.00
NOYCE Scholar Subaward	3-30-6403-33291	6/1/2024-5/31/2025	\$15,749.00
Seneca County DSS 2025	TBD	1/1/2025-12/31/2025	\$83,772.00
Wayne County DSS 2025	TBD	1/1/2025-12/31/2025	\$94,325.00
NSF InnovATE Bio Subaward Year 1	3-30-7606-33291	9/1/2024-8/31/2025	\$183,077.00
NSF InnovATE Bio Subaward Year 6	3-30-7605-33291	10/1/2024-9/30/2025	\$104,778.00
Early College High School Grant - EHS -24-25	3-30-7008-33292	9/1/2024-8/31/2025	\$24,990.00
GED 23-25	3-30-5156-33292	1/1/2023-12/31/2025	\$26,592.00
OPWDD	3-30-5190-33292	4/1/2023-12/31/2028	\$381,941.95
SUNY Applied and Experiential Learning (Job Linkage)	3-30-6200-33292	7/1/2021 - 6/30/2025	\$181,389.00
SUNY Apprenticeship	3-30-5442-33292	9/1/2024-8/31/2025	\$136,497.00
SUNY Virtual Welding	3-30-5602-33292	7/1/24-6/30/2025	\$17,365.84
SUNY ASAP	3-30-5603-33292	7/1/24-6/30/2025	\$564,932.54
SUNY DEI	3-30-7009-33292	11/1/2024-6/1/2025	\$7,500.00

SUNY ESSC Empire State Service Corps.	3-30-7004-33292	9/1/2024-12/31/2025	\$36,000.00
SUNY Essential CC Transfer Practices	3-30-7007-33292	10/7/2024-6/30/2025	\$10,000.00
SUNY Internship Year 2	3-30-5465-33292	9/1/2024-8/31/2025	\$69,994.00
SUNY Mental Health	3-30-7006-33292	9/1/2024-6/30/2027	\$205,000.00
SUNY Multi-Campus Transfer	3-30-5451-33292	7/1/2024-6/30/2025	\$80,000.00
SUNY New Faculty	3-30-5443-33292	9/1/2024-8/31/2025	\$112,264.00
SUNY OER	3-30-5431-33292	9/1/2024-8/31/2025	\$10,688.00
SUNY Pathways	3-30-6405-33292	9/1/2024-8/31/2025	\$150,000.00
SUNY SEM Phase II	3-30-5604-33292	4/1/2024-6/30/2025	\$20,000.00
SUNY Workforce Optimax	3-30-7002-33292	9/1/2024-8/31/2025	\$61,397.00
Optimax portion	3-30-7002-32722	9/1/2024-8/31/2025	\$6,822.00
Aspire Planning Grant	3-30-7507-33291	9/1/2024-8/31/2025	\$5,620.82
Biomade Phase II	3-30-7610-33291	10/1/2024-2/14/2025	\$70,700.00
NSF ExLENT RIT	3-30-7504-33291	7/15/2024-8/31/2025	\$34,571.00
Stop DWI	3-30-7750-33291	10/1/2024-9/30/2025	\$3,000.00
Title III - Year 1	3-30-7509-33291	10/1/2024-9/30/2025	\$450,000.00
USDADLT	3-30-7508-33291	3/1/2024-2/28/2027	\$968,805.00
Portion from Local Sites	3-30-7508-33293	3/1/2024-2/28/2027	\$145,328.00
Wayne County Community Schools - Year 2	3-30-7520-33291	6/1/2024-8/31/2025	\$78,668.00
MDRC Online Coaching	3-30-7801-33294	1/10/2024-3/31/2025	\$10,000.00
Nash Google	3-30-7805-33294	1/1/2025-12/31/2025	\$50,000.00
Ontario County Art Space	3-30-7803-33293	1/1/2025-12/31/2026	\$100,000.00
		<b>TOTAL</b>	<b>\$5,325,802.15</b>

**APPROVE FLCC 2024-2025 FLCC OPERATING BUDGET AMENDMENT NO. 2 – SPONSOR CONTRIBUTIONS**

**WHEREAS**, Ontario County Sponsor Contributions were funded in December of 2024 in the amount of \$150,000 during the fiscal period 2024-2025 for Finger Lakes Community College; and

**WHEREAS**, The FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution;

**NOW, THEREFORE BE IT RESOLVED**, That the 2024-2025 FLCC operating budget is hereby amended and adds \$150,000 to FLCC Sponsor Contributions, therefore reducing use of the anticipated fund balance by \$150,000.

Approved by the FLCC Board of Trustees at the meeting on February 5, 2025.

February 5, 2025

Date

\_\_\_\_\_  
Donald Cass, Board Chair

\_\_\_\_\_  
George Cushman, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on February 5, 2025 and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 5<sup>th</sup> day of February 2025.

\_\_\_\_\_  
Penny M. Hamilton, Assistant Secretary of the Board

**Strengthening the Community College Presidential Search Process and  
Ensuring Transparency and Accountability**

**WHEREAS**, on November 12, 2024, the State University of New York (“SUNY”) Board of Trustees adopted a resolution regarding “Strengthening the Community College Presidential Search Process and Ensuring Transparency and Accountability” (the “Resolution”) which amends the SUNY Guidelines for Presidential Searches for Community Colleges (the “SUNY Guidelines”); and

**WHEREAS**, the Chancellor of SUNY and other SUNY officials have taken action(s) in furtherance of the aforesaid Resolution, including implementing new requirements regarding the employment contract of community college presidents; and

**WHEREAS**, the Board of Trustees of Finger Lakes Community College has been advised that the adoption and implementation of said Resolution exceeds the statutory authority granted to the SUNY Board, in contravention to statute and existing policy and/or guidelines; and

**WHEREAS**, the Board of Trustees of Finger Lakes Community College has further been advised that the SUNY Board failed to promulgate the new rules/requirements contained in the Resolution pursuant to the State Administrative Procedure Act’s statutorily required rulemaking procedure; and

**WHEREAS**, the Board of Trustees of Finger Lakes Community College has determined that it is in its best interest to institute legal action, and/or take any other appropriate legal action to protect its rights, authority and autonomy as it relates to the Community College Presidential Search Process.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees of Finger Lakes Community College hereby appoints Ingerman Smith, LLP, as Special Counsel for the purpose of commencing legal action against the SUNY Board of Trustees, the Chancellor of SUNY, Dr. John King, and/or any other proper parties on a cooperative basis with other community colleges and/or parties in the State Supreme Court, County of Albany, and/or other appropriate administrative agency(ies), jurisdiction(s) and/or tribunal(s), challenging the legality of the action(s) taken by SUNY related to the Resolution, the legality of the Resolution and the action(s) that the Chancellor of SUNY and others have taken in furtherance of the aforesaid Resolution and/or take any other appropriate legal action to address issues relating to the Resolution and its impact on the interests, rights, autonomy and authority of the Finger Lakes Community College; and;

**BE IT FURTHER RESOLVED**, that the Chair of the Board of Trustees of Finger Lakes Community College is herewith authorized to execute a retainer agreement with Ingerman Smith, LLP, and any other necessary documentation relative to this appointment, on behalf of the Board.

Approved by the FLCC Board of Trustees at the meeting on February 5, 2025.

February 5, 2025

Date

\_\_\_\_\_  
Donald Cass, Board Chair

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George Cushman, Secretary of the Board

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the whole of said resolution, in witness whereof, I have hereunto set my hand this 5<sup>th</sup> day of February 2025.

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Penny M. Hamilton, Assistant Secretary of the Board