



Success. It's In Our Nature.

FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES
EDUCATION AND PLANNING COMMITTEE
December 4, 2024, at 4:30 P.M.
FLCC Victor Campus Center
Victor Heights Parkway, Room VC200A
Victor, NY 14564

Trustee George Cushman, Chair

AGENDA

<u>Item</u>	<u>Responsibility</u>
Call to Order	Trustee Cushman
 <u>Business</u>	
▪ Review November 6, 2024, Committee Minutes*	Trustee Cushman
▪ Enrollment Report Update	Carol S. Urbaitis, Ed.D.
▪ Student Success: What's New in the Office of Applied Learning	Linda Cunningham & Felix Muzza
 <u>Resolutions*</u>	
▪ Adjust the Finger Lakes Community College Professional Service Positions Roster (11.18.24 Approved by email Poll)	Kim Evans-Dame
▪ Adjust the Finger Lakes Community College Professional Service Positions Roster	Kim Evans-Dame
▪ Approve Tenure Track Faculty Reappointments	Laura E. Ortiz, Ed.D.
▪ Grant Tenure Status	Laura E. Ortiz, Ed.D.
 <u>Strategic Thought Presentation</u>	
Enrollment and Retention Fall 2024 Update	Debora Ortloff, Ph.D.

Adjourn

Next Meeting: *Wednesday, February 5, 2024 – FLCC Newark Campus Center, 1100 Technology Pkwy, Newark, NY, (unless otherwise determined and notice posted before the meeting).*

Trustee Committee Members
Trustee George Cushman, Chair
Trustee Joan Geise
Trustee Donna Mihalik
Student Trustee Misty Hall
Trustee Wille
Trustee Don Cass (ex-officio)

FLCC Staff Liaison
Laura E. Ortiz, Ed.D.

***Action items for consideration at the full Board meeting**



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BOARD OF TRUSTEES MEETING
FINANCE AND FACILITIES COMMITTEE
December 4, 2024

Meeting after the Education & Planning Committee
FLCC Victor Campus Center
Victor Heights Parkway, Room VC200A
Victor, NY 14564

Trustee Steve Martin, Chair

AGENDA

Item **Responsibility**
Call to Order Trustee Martin

- Business**
- Review November 6, 2024, Committee Minutes* Trustee Martin
 - FLCC 2023-2024 Operating Budget Update & Finance Report Jason Tack
 - FLCC 2024-2025 Operating Budget Update & Finance Report Jason Tack

Informational Presentation
FLCC Information Security Program Gramm-Leach-Bliley Act Annual Report Ed Kelty

- Resolutions***
- Approve Lease Amendment Between Finger Lakes Community College and C Lake Properties Jason Tack
 - Approve a Short-Term Contract for Interpreting Services with Empire Interpreting Services Jason Tack

- Informational Items**
- Accept Quote for Janitorial Services for FLCC Geneva Campus Jason Tack
 - Budget transfer report Jason Tack

Adjourn

Next Meeting: *Wednesday, February 5, 2025 - FLCC Newark Campus Center, 1100 Technology Pkwy, Newark, NY, (unless otherwise determined and notice posted before the meeting).*

Trustee Committee Members

Trustee Steve Martin, Chair
Trustee Geoff Astles
Trustee Richard Russell
TBD
Trustee Don Cass (ex-officio)

FLCC Staff Liaison

Jason Tack

*Action items for consideration at the full Board meeting



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BOARD OF TRUSTEES MEETING
(Immediately following break)
December 4, 2024
FLCC Victor Campus Center
Victor Heights Parkway, Room VC200A
Victor, NY 14564

Trustee Don Cass, Chair

Item **Responsibility**
Call to Order Trustee Cass

Community/Public Comment Trustee Cass

Approve the Consent Agenda Minutes & Resolutions
Review November 6, 2024, Minutes Trustee Cass

Resolutions on the Consent Agenda:

- Adjust the Finger Lakes Community College Professional Services Positions Roster (11/18/24 by email Poll)
- Adjust the Finger Lakes Community College Professional Services Positions Roster
- Approve Tenure Track Faculty Reappointments
- Grant Tenure Status
- Approve Lease Amendment Between Finger Lakes Community College and C Lake Properties
- Approve a Short-Term Contract for Interpreting Services with Empire Interpreting Services

Old Business Trustee Cass

New Business Trustee Cass

Chair's Report Trustee Cass

President's Report President Nye

Committee & Liaison Reports

Student Trustee Report	Trustee Hall
FLCC Audit & ERM Committee	Trustee Astles
FLCC Board Development Committee	Trustee Mihalik
FLCC Association Liaison	Trustee Cass
FLCC Foundation Liaison	Trustee Geise
NYCCT Liaison	Trustee Mihalik
Student Corporation Liaison	Trustee Cushman

Announcement

Executive Session

To discuss matters regarding the employment history of a particular person or matters leading to the employment of a particular person pursuant to article fourteen of the civil service law [New York Public Officers Law, Article 7, §105, (f)].

Adjourn

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