



Success. It's In Our Nature.

FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES
EDUCATION AND PLANNING COMMITTEE
March 5, 2025, at 4:30 P.M.

Stage 14
Finger Lakes Community College
3325 Marvin Sands Drive
Canandaigua, NY

Trustee George Cushman, Chair

AGENDA

Item

Call to Order

Responsibility

Trustee Cushman

Business

- Review February 5, 2025, Committee Minutes*
- Enrollment Report Update
- Student Success- Supporting Online Coaching at SUNY: Exploring Academic & Learning Outcomes for Online Students

Trustee Cushman
Carol S. Urbaitis, Ed.D.

Jeff Dugan/Ryan McCabe

Resolutions*

- Adjust the Finger Lakes Community College Professional Service Positions Roster
- FLCC Title IX Grievance Policy: Procedures for Sex Based Harassment Complaints for Students and Employees
- Approve Tenure Track Reappointment
- Grant Professor Emeritus Distinction to Karen O'Donnell
- Grant Emeritus Distinction to Kathy Schwartz

Brittany Schutz

Sarah Whiffen
Laura E. Ortiz, Ed.D.
Beth Johnson, Ph.D.
Beth Johnson, Ph.D.

Strategic Thought Presentation

2023-2024 Association and Association Housing Audit Highlights

Lindsey Chamberlain-Zeller, Ed.D.

Adjourn

Next Meeting: *Wednesday, April 2, 2025 – Newark Campus Center, Room WC115, 1100 Technology Parkway, Newark, NY, (unless otherwise determined and notice posted before the meeting).*

Trustee Committee Members

Trustee George Cushman, Chair
Trustee Joan Geise
Trustee Donna Mihalik
Student Trustee Misty Hall
Trustee Wille
Trustee Don Cass (ex-officio)

FLCC Staff Liaison

Laura E. Ortiz, Ed.D.

***Action items for consideration at the full Board meeting**



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BOARD OF TRUSTEES MEETING
FINANCE AND FACILITIES COMMITTEE
March 5, 2025, directly after
Education & Planning Meeting
Stage 14
Finger Lakes Community College
3325 Marvin Sands Drive
Canandaigua, NY

Trustee Steve Martin, Chair

AGENDA

Item **Responsibility**
Call to Order Trustee Martin

Business
▪ Review February 5, 2025, Committee Minutes* Trustee Astles
▪ FLCC 2024-2025 Operating Budget Update & Finance Report Jason Tack

Resolutions*
▪ Extend a Contract for Colleague System Support Services Ed Kelty
▪ Accept Auditor's Report for the FLCC Operating Fund for Fiscal Year 2023-2024 Jason Tack
▪ Approve a Short-Term Contract for Transcription Services with Vital Signs Jason Tack

Informational Items
▪ Renew Transcript Ordering and Distribution Service for FLCC Jason Tack
▪ Budget transfer report Jason Tack

Adjourn

Next Meeting: *Wednesday, April 2, 2025 – Newark Campus Center, Room WC115, 1100 Technology Parkway, Newark, NY, (unless otherwise determined and notice posted before the meeting).*

Trustee Committee Members

Trustee Steve Martin, Chair

Trustee Geoff Astles

Trustee Richard Russell

TBD

Trustee Don Cass (ex-officio)

FLCC Staff Liaison

Jason Tack

***Action items for consideration at the full Board meeting**



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**BOARD OF TRUSTEES MEETING
(Immediately following break)
March 5, 2025, directly
after Finance & Facilities
Meeting
Stage 14
Finger Lakes Community College
3325 Marvin Sands Drive
Canandaigua, NY**

Trustee Don Cass, Chair

<u>Item</u>	<u>Responsibility</u>
<u>Call to Order</u>	Trustee Cass
<u>Community/Public Comment</u>	Trustee Cass
<u>Approve the Consent Agenda Minutes & Resolutions</u> Review February 5, 2025, Minutes	Trustee Cass
<u>Resolutions on the Consent Agenda:</u>	
▪ Adjust the Finger Lakes Community College Professional Service Positions Roster	
▪ Approve Tenure Track Reappointment	
▪ Grant Professor Emeritus Distinction to Karen O'Donnell	
▪ Grant Professor Emeritus Distinction to Kathy Schwartz	
▪ Extend a Contract for Colleague System Support Services	
▪ Accept Auditor's Report for the FLCC Operating Fund for Fiscal Year 2023-2024	
▪ Approve a Short-Term Contract for Transcription Services with Vital	
<u>Old Business</u>	Trustee Cass
<u>New Business</u>	Trustee Cass
<u>Chair's Report</u>	Trustee Cass
<u>President's Report</u>	President Nye
<u>Committee & Liaison Reports</u>	
Student Trustee Report	Trustee Hall
FLCC Audit & ERM Committee	Trustee Astles
FLCC Board Development Committee	Trustee Mihalik
FLCC Association Liaison	Trustee Cass
FLCC Foundation Liaison	Trustee Geise
NYCCT Liaison	Trustee Cushman & Trustee Mihalik
Student Corporation Liaison	Trustee Cushman
<u>Adjourn</u>	

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