

ADJUST THE FINGER LAKES COMMUNITY COLLEGE PROFESSIONAL SERVICE POSITIONS ROSTER

WHEREAS, Finger Lakes Community College has updated its position roster that lists position titles determined by the Finger Lakes Community College Board of Trustees in the professional service as defined by §6306 (2) of New York State Higher Education Law as approved by the Chancellor of the State University of New York, and;

WHEREAS, the following are *revised* job descriptions for previously approved job descriptions for Finger Lakes Community College:

<u>New Title</u>	<u>Previous Title</u>
Assistant Director of Workforce, Career and Experiential Learning (11/05/2025)	Assistant Director of Workforce and Career Solutions (11/12/2021)
Assistant Director, Center for Student Involvement (11/05/2025)	Assistant Director of Student Life (03/26/2023)
Director of Library Learning Resources (11/05/2025)	Director of Library Learning Resources (07/01/2013)
Director, Center for Academic Advising and Transfer Services (11/05/2025)	Director of Academic Advising, Career and Transfer Services (06/13/2018)
Director, Center for Student Involvement and Leadership (11/05/2025)	Director of Student Life (04/03/2023)
Technical Specialist – Engineering and Technology (11/05/2025)	Technical Specialist – Engineering and Technology (06/27/2017)

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby requests that the roster of professional service positions be adjusted in the manner described herein.

Approved by the FLCC Board of Trustees at the meeting on November 5, 2025

November 5, 2025

Date

Donald Cass, Board Chair

George Cushman, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on November 5, 2025, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 5th day of November, 2025.

Penny Hamilton, Assistant Secretary of the Board

AUTHORIZE A CONTRACT RENEWAL WITH SUNY INFORMATION TECHNOLOGY EXCHANGE CENTER (ITEC)

WHEREAS, FLCC wishes to continue using ITEC Services to provide support to FLCC IT staff in the areas of virtual server environment and system administration, and assist with security initiatives and researching technologies and best practices; and

WHEREAS, ITEC has supported FLCC with this service for the last three years, and possesses unique capabilities and expertise that align with FLCC's IT team, technology, and SUNY; and

WHEREAS, this contract term would be for the 2025-2026 fiscal year, ending August 31, 2026, at a total cost not to exceed \$51,680;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby awards a contract for Technology Support Services with Information Technology Exchange Center (ITEC), Buffalo State College, 1300 Elmwood Ave., Twin Rise 200, Buffalo, N.Y. 14222 at a total cost not to exceed \$51,680; and

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC Vice President for Administration and Finance, and the FLCC Chief Information Officer.

Approved by the FLCC Board of Trustees at the meeting on November 5, 2025

November 5, 2025

Date

Donald Cass, Board Chair

George Cushman, Secretary of the Board

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Penny M. Hamilton, Assistant Secretary of the Board

APPROVAL OF A TENTATIVE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE ONTARIO COUNTY BOARD OF SUPERVISORS, FINGER LAKES COMMUNITY COLLEGE, AND THE FLCC FACULTY ALLIANCE

WHEREAS, negotiation teams representing Ontario County, Finger Lakes Community College (“the College”), and the FLCC Faculty Alliance reached a tentative agreement on terms and conditions of employment for the term September 1, 2025 through August 31, 2028; and

WHEREAS, the original of said agreement is on file with the College and the Clerk of the Ontario County Board of Supervisors; and

WHEREAS, the FLCC Board of Trustees and Ontario County Board of Supervisors Personnel Committee have reviewed and recommend adoption of this resolution;

NOW, THEREFORE BE IT RESOLVED, that the College is hereby authorized and directed to execute a collective bargaining agreement, incorporating the terms and conditions of employment set forth in the tentative agreement herein approved and approved as to form by the College President, Human Resources, Provost and Vice President of Academic & Student Affairs, Vice President of Administration and Finance, Ontario County Attorney, and Ontario County Administrator; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution will be provided to the FLCC Faculty Alliance, the FLCC Vice President of Administration & Finance, FLCC Human Resources and the Ontario County Attorney.

Approved by the FLCC Board of Trustees at the meeting on November 5, 2025

November 5, 2025

Date

Donald Cass, Board Chair

George Cushman, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on November 5, 2025 entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 5th day of November 2025.

Penny M. Hamilton, Assistant Secretary of the Board

Approve Write-Off of Accounts Receivable

WHEREAS, the FLCC Vice President of Administration and Finance has examined student accounts receivable and determined that there are accounts deemed as uncollectible by internal and external efforts; and

WHEREAS, the FLCC Vice President of Administration & Finance recommends that these accounts be written off to Allowance for Student Tuition and to Due to Other Funds as specified:

<u>Semesters</u>	<u>Total</u>
Fall/2022 through Summer/2023	\$1,029,974

WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution; and

WHEREAS, the College President recommends Board of Trustees approval of this resolution;

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees approves writing off the above specified uncollected receivables; and

BE IT FURTHER RESOLVED, that the FLCC Vice President of Administration & Finance is hereby directed to make all required journal entries associated with this resolution.

Approved by the FLCC Board of Trustees at the meeting on November 5, 2025

November 5, 2025

Date

Donald Cass, Board Chair

George Cushman, Secretary of the Board

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Penny M. Hamilton, Assistant Secretary of the Board