

**FINGER LAKES COMMUNITY COLLEGE
BOARD OF TRUSTEES EDUCATION AND PLANNING
COMMITTEE MEETING**

March 5, 2025

Finger Lakes Community College

Stage 14

Presiding: Trustee Richard Russell, Chair

Committee Members Present: Trustee Cushman (Chair), Trustee Cass (ex-officio), Trustee Geise, Trustee Hall, Trustee Mihalik, Trustee Wille

Excused: Trustee Martin

Trustees: Trustee Astles, Trustee Russell

Staff and Students: Brie Chupalio, Ed Kelty, Penny Hamilton, Dr. Robert Nye, Laura Ortiz, Brittany Schutz, Jason Tack, Cheryl Ten Eyck, Carol Urbaitis

Guests:

Meeting had a total of 3 participants at the start of the meeting virtual; some guests joined via livestream link and were unidentified.

Media: No representatives present at this meeting.

Trustee Russell explained that Trustee Cushman requested that he Chair the meeting until he could get to the meeting. He is delayed due another meeting commitment. At 4:30 P.M., Trustee Russell called the meeting to order and made the decision to adjust the order of the agenda by requesting the presentation of the Emeritus Resolutions first after the review of the February 5th committee meeting minutes.

Review of February 5, 2025, Committee Meeting Minutes

Trustee Russell inquired if there were any changes, additions, corrections. None noted.

Trustee Russell requested Beth Johnson to present the Emeritus Distinction Resolutions. Beth Johnson introduced herself as Interim AVP of instruction and is Chair of the Emeritus Committee. It is her pleasure to put forth the resolutions. She first reviewed the resolution related to Karen O'Donnell explaining the distinctive 33-year career that Professor O'Donnell has had and that she had begun her career with FLCC as an Adjunct in 1986, later becoming a full time Professor in 1999. She was also honored to inform the Board of Trustees of the 2004 Chancellor Ward recognition that Karen received. Karen created a legacy related to the Online Learning program that she started and is highly respected today under the guidance of Ryan McCabe. Karen's professional service as well her voluntary time in classrooms for observation and providing teaching techniques.

Resolution

GRANT PROFESSOR EMERITUS DISTINCTION TO KAREN O'DONNELL WHEREAS Emeritus status was established to recognize College employees who retire in good standing, have served the College with distinction for a minimum of fifteen years, and their contributions have been widely recognized by the College and the sponsoring community, and; WHEREAS it is the honor of the FLCC Emeritus Committee to recommend Karen O'Donnell, Professor of Developmental Studies, and Humanities, for Professor Emeritus distinction. Professor O'Donnell served the College with distinction for over 33 years, beginning as an adjunct instructor in 1986 and progressing through the ranks to become a full Professor in 1999. Her legacy is evident in the countless lives she touched through her teaching, mentorship, and dedication to student success, and; WHEREAS throughout her tenure at Finger Lakes Community

College, Professor O'Donnell was an exemplary faculty and mentor. Her recognition with the SUNY Chancellor's Award for Excellence in Teaching in 2004 speaks to her abilities as an educator. Students consistently praised her teaching style, with one noting, "She was very straightforward, to the point, and said all that was needed to help us through the course. One of the best teachers I've had experience with." Others emphasized her ability to engage students intellectually, commenting that "thinking is a big part of this class, and your opinion is appreciated and respected." Her innovative approach to education included developing College 101 as an online course through the SUNY Learning Network, demonstrating her ability to adapt to changing educational landscapes. She maintained active involvement in professional organizations, presented at national conferences, and reviewed textbooks for major publishing companies, constantly working to stay at the forefront of educational best practices, and; WHEREAS Perhaps Professor O'Donnell's most lasting impact was her mentoring of fellow faculty. Before the establishment of tenure teams, she voluntarily mentored new instructors, particularly those transitioning from industry to academia. Her mentorship included classroom observations, informal guidance, and comprehensive support in developing teaching techniques. Her role in the Center for Teaching and Learning (CTL) was particularly significant, where she served multiple terms on the Planning Board and worked with the NEST Committee to shape faculty development initiatives while mentoring newer faculty in navigating institutional systems, and; WHEREAS Professor O'Donnell's service as a campus leader was far-reaching. She was a long-time member of the Academic Senate and Academic Policies Committee, serving as both chair and vice-chair. Her leadership extended across numerous committees, including chairing the Sabbatical Committee and serving on the Promotion Committee and Developmental Studies Department Advisory Board. She was frequently sought after to serve on personnel search committees for multiple departments and for administrative appointments, and; WHEREAS Professor O'Donnell embodied her favorite quote by Edward G. Bulwer-Lytton: "The best teacher is the one who suggests rather than dogmatizes and inspires his listener with the wish to teach himself." Her legacy at FLCC is profound, marked by her extraordinary commitment to teaching excellence, institutional service, and student success. For these reasons and more, Professor O'Donnell is deserving of Emeritus status, and; NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby bestow the distinction of Professor Emeritus status upon Karen O'Donnell with all the rights and privileges thereof.

Beth further explained an additional Emeritus Distinction for Kathy Schwartz who served the colleges for 29 years as Senior Clerk in addition to balancing her collegiate responsibilities she also was the Justice for Gorham for 26 years. Kathy achieved to be honored for the 2022 Chancellor Award where she was described as measurably calm. Her colleagues referred to her as the go to person on the third-floor suite. Kathy assisted during the days of CCFL transitioning to FLCC in the Academic and Student Affairs Office as recording secretary. Throughout her career she mentored employees and contributed to lives of many. In September of 2024 a Memorial Scholarship Fund was formed in memory of Kathy Schwartz which you are more than welcome to contribute to through the Foundation.

Resolution

GRANT EMERITUS DISTINCTION TO KATHY SCHWARTZ WHEREAS Emeritus status was established to recognize College employees who retire in good standing, have served the College with distinction for a minimum of fifteen years, and their contributions have been widely recognized by the College and the sponsoring community, and; WHEREAS it is the honor of the FLCC Emeritus Committee to recommend the Honorable Kathy Schwartz, Senior Clerk, for Emeritus distinction. Ms. Schwartz served the College with distinction for 29 years while simultaneously maintaining a remarkable commitment to public service as Town Justice for Gorham. Her legacy at FLCC is characterized by her exceptional dedication to institutional growth, union leadership, and mentorship of both staff and students, and; WHEREAS throughout her tenure at Finger Lakes Community College, Ms. Schwartz demonstrated an unwavering commitment to professional growth and institutional advancement. While serving the college, she pursued her own education, earning a certificate in criminal justice and regularly participating in continuing education related to her role as Town Justice. Her recognition with the 2022 SUNY Chancellor's Award for Excellence in Classified Service stands as a testament to her exceptional contributions to the college community, and; WHEREAS as a campus leader, Ms. Schwartz was invaluable to FLCC's operations and governance. She served on numerous critical committees, including curriculum, assessment, CALM, academic senate, and the employee wellness committee. Her institutional knowledge, particularly regarding curriculum and assessment, made her the trusted "go-to" person for colleagues

seeking guidance. She played a vital role in the institution's evolution, working through the transition from CCFL to FLCC while consistently taking on additional responsibilities that supported the growth of Academic and Student Affairs, and; WHEREAS Ms. Schwartz's greatest contribution to the institution may have been her dedicated service to the CSEA union, where she served as Recording Secretary of the Executive Board of CSEA Unit 7850-02. Her participation in contract negotiations was marked by a collaborative approach that balanced the needs of both union members and the college. She consistently demonstrated her commitment to fairness and professional development by mentoring employees and helping them navigate workplace challenges, and; WHEREAS beyond her college service, Ms. Schwartz maintained an exemplary record of community involvement, serving as court clerk for the Town of Gorham for 13 years before dedicating 26 years as Town Justice. This dual service to both FLCC and Ontario County showcased her extraordinary commitment to public service and professional excellence, and; NOW, THEREFORE BE IT RESOLVED, Ms. Schwartz's willingness to step beyond her job description to support colleagues, mentor others, and contribute to institutional growth exemplifies the qualities we value most at FLCC. Her ability to balance multiple roles while maintaining the highest standards of professionalism and service makes her highly deserving of Emeritus status.

Trustee Russell inquired with Professor O'Donnell if she would like to remark on the recognition. Professor O'Donnell remarked that she taught public speaking for 20 years and did have a little something prepared just in case. She explained that originally when she came to CCFL 40 years ago she came to teach with a purpose. It was her role and her purpose to serve the department, college, and local community. She feels humbled and honored.

Enrollment Report

Dr. Urbaitis discussed the enrollment report in the packet as of February 21, 2025. She provided a verbal update as of February 28th, explaining that overall enrollment is up 4.9% head count and 0.8 % FTE. Gemini is down, however reminded folks that Gemini is counted against fall enrollment not spring enrollment as it has been in the past. She further explained that there are approximately 500 registrations in the que. Friday March 6th is the deadline for admissions.

Student Success: Supporting Online Coaching at SUNY: Exploring Academic & Learning Outcomes for Online Students – Jeff Dugan & Ryan McCabe

Ryan McCabe, AVP of Academic Technology and High Impact Practices for Online Learning and Jeff Dugan, Assistant Director of Online Learning reviewed the information in the packet. Ryan reviewed five-degree programs that did very well based on enrollment with the interest for a company to reach out to us for coaching online students. It was further explained that 50% of students were taking online courses before Covid and post Covid there are 72% of students taking online classes. There are a few journal articles related to online learning because it started 30 years ago. We continue to evaluate what students learn and how we can assist students that are enrolled in online learning. Jeff discussed the interesting information related to online learning and why it matters, 72% of students are involved in some way to connect with the college campus. We had one student relate to his online learning as living off the grid. They are on the grid to learn with the connection but with a gap between the institution and faculty. The end of the partnership with online programs with SUNY did not hurt us. Enrollments were indicative of all of students wanting to continue with online. Some of our peers we are working with our Alfred and Plattsburgh with a focus on one program with one coach, an example was a graduate level program for accounting. We had a count of 2,471 students that are engaged with 33 online programs, and we have one coach, Brooke. We are being more innovative, and students are taking at least one online class. Discussion of student groups, focus groups, flexible approaches, utilizing Bright Space as main point of contact. Impact of coaching and what makes it valuable was discussed. We are the first college to have a coach to help students when they need help. Increased interaction with their peer coach to constantly provide communication. There are a lot of students that express they have anxiety, and we are working to figure that out to provide support. Some students not aware coaching is available, yet there are 25 emails that go out from the coach about the service. We need to work on marketing the culture of care, in a holistic way. Personalized check in is very important to assist with student frustration and confusion. A professor's check in with students can make all the difference. Comment about a good teacher is going to be good in person and online.

Resolutions

Brittany Schutz, Assistant Director of Talent Management presented a resolution - ADJUST THE FINGER LAKES COMMUNITY COLLEGE PROFESSIONAL SERVICE POSITIONS ROSTER WHEREAS, Finger Lakes Community College has updated its position roster that lists position titles determined by the Finger Lakes Community College Board of Trustees in the professional service as defined by §6306 (2) of New York State Higher Education Law as approved by the Chancellor. The first is a position that will need to be filled based on the retirement of Margaret Lorenzetti taking into consideration current duties as well as additional duties. The other position is related to IT and the need for someone with Apple experience and other knowledge base technology. This is a currently filled position but are combining the technology needs within the position.

ADJUST THE FINGER LAKES COMMUNITY COLLEGE PROFESSIONAL SERVICE POSITIONS ROSTER WHEREAS, Finger Lakes Community College has updated its position roster that lists position titles determined by the Finger Lakes Community College Board of Trustees in the professional service as defined by §6306 (2) of New York State Higher Education Law as approved by the Chancellor of the State University of New York, and; WHEREAS, the following are *revised* job descriptions for previously approved job descriptions for Finger Lakes Community College:

New Title

Assistant Director of Development (03/05/2025)
Technology Support Specialist (03/05/2025)

Previous Title

Assistant Director of Development (07/12/2021)
Desktop Technology Specialist (05/26/2022) and
Apple Technology Specialist (10/20/2021)

NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby requests that the roster of professional service positions be adjusted in the manner described herein.

Sarah Whiffen, Associate Vice President of Student and Academic Affairs provided visuals related to the documents that she, Kim Evans-Dame and Sara Iszard worked on. She indicated forget all that and they indicated we need to go back to 2020. Therefore, a resolution to readopt Title IX to encompass materials no longer covered in Title IX. FLCC Title IX Grievance Policy: Procedures for Sex Based Harassment Complaints for Students and Employees WHEREAS, adjustments have been made to revert to the 2020 Department of Education Final Rule on 34 CFR Part 106 Nondiscrimination on the Basis of Sex In Education Programs or Activities Receiving Federal Financial Assistance as a result of the ruling on January 9, 2025 by the U.S. District Court for the Eastern District of Kentucky to vacate the entirety of the 2024 Title IX Rule nationwide; to ensure that the College is treating all students appropriately and in accordance with any SUNY, State and Federal laws; and WHEREAS, this policy was previously endorsed by the Board of Trustees at the August 5, 2020 BOT meeting; and WHEREAS, a new policy statement was created; NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees does hereby approve the changes for the Title IX Grievance Policy.

Laura Ortiz, Provost presented a resolution where a Tenure Track Faculty Reappointment name was left off the resolution in December. APPROVE TENURE TRACK FACULTY REAPPOINTMENT – WHEREAS, the FLCC Tenure Review Committee has completed their deliberations and recommends that the following teaching faculty be approved for reappointment effective 27 August 2025:

Jennifer Dunn Nursing

WHEREAS, the College President and the Provost, Vice President of Academic and Student Affairs have reviewed this recommendation and concur with the FLCC Tenure Review Committee; and WHEREAS, the College President recommends the Board of Trustees approval of said faculty reappointment; NOW, THEREFORE BE IT RESOLVED, the FLCC Board of Trustees does hereby approve said faculty member for reappointment effective on the date stated above.

Lindsey Chamberlain-Zeller Associate Vice President of the Association presented the 2023-2024 Association and Association Housing Audit Highlights, the presentation was in the packet. She reviewed last years financials. Discussion related to athletics noting that revenue net income is \$52,000 in the red, not the best year the expenses related to the National Tournaments which cost approximately \$10,000 is what led to the overspending in the budget line. We have worked on the handbook for athletics to be mindful of this for this year. Boosters raised \$58,000 and are in the red by \$14, 477. Auxiliary services, Child Care were reviewed in

terms of income and expenses also detailed on the slides provided. There will be renovations for the child center which has not been done in 30 years. There was an issue with the HVAC system at the Child Care Center and the Foundation is assisting with grants and fundraising activities to keep the center running. There was discussion of the net income for the Association as \$797,131 in net income however the swap on the bond agreement adjusted the amount to \$689,302. We are in the process of researching a new ID system to use for a virtual bookstore. The Fall survey provided positive changes happening for those living in the suites. There is a comparison of assets and liabilities, and the numbers are lower than in previous years. We are bringing in less money but spending more. Net Assets reviews the student fees and in the process of transferring over so we can see who actually paid their bills, not just based on enrollment. Again, less revenue and more spending. Board designated funds in the Student Corp. budget, they are spending more than in the account. Need to review this and assign leadership to monitor, check the cash flow from previous years. Trustee Mihalik asked what the goal is with the virtual textbook? Lindsey explained that there would still be a bookstore on campus for campus apparel, notebooks, etc. However, the virtual bookstore will allow shipment directly to student's house and the goal is decrease pricing of textbooks for students.

Adjourned

There being no further business, at 5:18 PM, on motion by Trustee Mihalik and a second by Trustee Geise and a unanimous vote, the Board of Trustees Education & Planning Committee adjourned.

Prepared by,

Submitted by,

Penny M. Hamilton
Assistant Secretary of the Board

Trustee Russell
Chair, Education & Planning Committee

Next Meeting: *Wednesday, April 2, 2025 – Newark Campus Center, Room WC-115, 1100 Technology Pkwy, Newark, NY 14513 (unless otherwise determined and notice posted before the meeting).*

**FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES
FINANCE AND FACILITIES COMMITTEE MEETING
March 5, 2025
Finger Lakes Community College
Stage 14**

Presiding: Trustee Astles

Committee Members Present: Trustee Astles, Trustee Russell, Trustee Cass (ex-officio)

Excused: Trustee Martin (Chair)

Trustees: Trustee Cushman, Trustee Geise, Trustee Hall, Trustee Mihalik, Trustee Wille

Staff and Students: Brie Chupalio, Ed Kelty, Penny Hamilton, Dr. Robert Nye, Laura Ortiz, Brittany Schutz, Jason Tack, Cheryl Ten Eyck, Carol Urbaitis

Guests:

Meeting had a total 3 participants at the start of the meeting virtual; some guests joined via livestream link and were unidentified.

Media: No representatives present at this meeting.

At 5:19 P.M., Trustee Astles called the FLCC Board of Trustees Finance & Facilities Committee meeting to order.

Business

Review of February 5, 2024, Committee Meeting Minutes

Trustee Astles requested if there were any or comments or questions. There were none noted.

FLCC 2024-2025 Operating Budget Update & Finance Report

Jason Tack, Vice President of Administration and Finance reviewed the financials, in March we will have better results related to fees based on the continuation of processing Gemini enrollments. We will be receiving the second quarter payment that will be accounted for. Miscellaneous revenue from Association rent for office space will be recognized as well as interest earnings through CDs. Expenses are in line with budget however they are up right now compared to last year at this time. Trustee Mihalik inquired about revenue and expenses related to grants. Jason explained the grants are reported on a quarterly basis.

Resolution

Ed Kelty, Chief Information Officer reviewed the IT Ellucian contract, we have utilized their consultants since August of 2020 and with the additional complications with the changes in financial aid we really need their continued involvement. EXTEND A CONTRACT FOR COLLEAGUE SYSTEM SUPPORT SERVICES - WHEREAS, Finger Lakes Community College has determined that there is a need to extend ongoing support of our Colleague systems to maintain a .8FTE; and WHEREAS, Ellucian is an expert in how their products should be configured and used we have chosen them to assist us with this project; and WHEREAS, the term of this agreement would extend from April 1, 2025 through August 31, 2025 totaling \$40,000; and WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution. NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby awards a contract extension for Ellucian Advisory Support Services, 2003 Edmund Halley Drive, Suite 550, Reston, VA 20191, for Finger Lakes Community College at a total cost not to exceed \$40,000; and BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance and FLCC Chief Information Officer.

Trustee Astles discussed that the Audit & ERM Committee worked with the college auditors to review the report that will be addressed by Randy Shepard of Bonadio. Randy explained that they provided a clean opinion finding for the single audit and will be issued next week. The issue of financial statements will be provided at the end of next week and filed with the Federal Audit Clearing House. There was an increase in enrollment as well as the infrastructure in the finance department was noted and strengthen the auditor's opinion. Randy thanked Jason and his staff as a team. Trustee Wille congratulated everyone on a clean management letter.

Jason Tack, Vice President of Administration and Finance reviewed additional resolutions as follows: ACCEPT AUDITOR'S REPORT FOR THE FLCC OPERATING FUND FISCAL YEAR 2023-2024 WHEREAS, the Code of Standards and Procedures for the Administration and Operation of Community Colleges under the Program of State University of New York requires that the records and accounts of the community college be audited annually by a certified public independent accounting firm or the agency of the sponsor responsible for the performance of audits; and WHEREAS, the external auditors have completed their review of Finger Lakes Community College's financial statements and related schedules for fiscal year 2023-2024; and WHEREAS, the FLCC Board of Trustees Audit & Enterprise Risk Management Committee has reviewed these financial statements and recommends acceptance of said financial statements by the Finger Lakes Community College Board of Trustees; NOW, THEREFORE BE IT RESOLVED, that the audited financial statements prepared by the College's external auditor for fiscal year 2023-2024 are hereby accepted.

Jason Tack, Vice President of Administration and Finance reviewed a short-term contract – subscription services that is vital to extend through 8/9/25. He noted that an official RFP will be done in the summer. APPROVE A SHORT-TERM CONTRACT FOR TRANSCRIPTION SERVICES WITH VITAL SIGNS LLC WHEREAS, Finger Lakes Community College reached out to several Transcription Services on State Contract and Vital Signs LLC was the lowest responder; and WHEREAS, Vital Signs LLC, 1308 Heather Crest Ter, Silver Spring, MD 20902 is the current service provider for transcription services at FLCC through March 9, 2025 for a total cost not to exceed \$10,000; and WHEREAS, Vital Signs LLC has expressed interest in continuing services under a short-term contract until August 9, 2025; and WHEREAS, this would be a five-month short-term contract for the period of March 9, 2025 through August 9, 2025 under a short-term contract for a total cost estimated at \$15,000; and WHEREAS, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution. NOW, THEREFORE BE IT RESOLVED, that the FLCC Board of Trustees hereby accepts a five-month short-term contract with Vital Signs LLC, 1308 Heather Crest Ter, Silver Spring, MD 20902 for transcription services as needed from March 9, 2025 through August 9, 2025 for a total cost estimated at \$15,000; and BE IT FURTHER RESOLVED, that certified copies of this resolution be sent to the FLCC VP of Administration & Finance, and the FLCC Director of Academic Success and Access Programs.

Informational Items were reviewed:

Transcripts will now be electronic rather than hard copy under the contract with SUNY.

Budget transfer report is just the movement of expenses within the department codes.

Adjourned

There being no further business Trustee Astles requested a motion to adjourn at 5:28 P.M., on motion by Trustee Wille and a second by Trustee Russell and a unanimous vote, the Board of Trustees Finance & Facility Committee adjourned.

Prepared by,

Penny M. Hamilton
Assistant Secretary of the Board

Submitted by,

Trustee Geoff Astles
Finance & Facilities Committee

FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING MINUTES

March 5, 2025

Finger Lakes Community College

Stage 14

Presiding: Trustee Donald Cass, Chair

Committee Members Present: Trustee Astles, Trustee Cass (Chair), George Cushman, Trustee Geise, Trustee Hall, Trustee Mihalik, Trustee Russell, Frederick Wille

Excused: Trustee Martin

Others Present:

Staff and Students: Brie Chupalio, Ed Kelty, Penny Hamilton, Dr. Robert Nye, Laura Ortiz, Brittany Schutz, Jason Tack, Cheryl Ten Eyck, Carol Urbaitis

Guests: Meeting had a total of 3 participants virtually at the start of the meeting; some guests joined via WebEx call-in or livestream link and were unidentified.

Media: No representatives present at this meeting.

Call to Order

At 5:59 P.M. Trustee Cass called the FLCC Board of Trustees Meeting to order.

Community/Public Comment

Terrance “Dom” Dominguez-Hover requested to speak and show the design related to the mascot bronze statue. The process has been confusing due to the lack of knowledge relayed to Student Corp. related to the art acquisition policy which they were not aware of. He provided handouts to the Board of Trustees for review discussing the mockup design. Dom explained that he hopes working with the Marketing Department a final location is determined. Trustee Mihalik asked if anyone has inquired about safety concerns due to the points on teeth of lake monster. Dom explained that we are still working with the same company and that will be discussed. Trustee Geise felt that the concrete base should be painted blue. There was discussion of the jaw line being too smooth resembles a snake rather than a monster. Trustee Hall discussed that Dom has worked very hard on this and the students involved with the voting and design process has been a big project. She feels the vote related to the design and the students involved are in control of the process.

Trustee Cass requested a motion to accept the Consent Agenda - Minutes & Resolutions

Trustee Geise motioned approval and a second from Trustee Cushman to accept the Consent Agenda Minutes and Resolutions.

Old Business

None noted.

New Business

None noted.

Chair’s Report

Nothing noted.

President’s Report

Dr. Nye discussed at the next meeting we will be bringing forth to the Board of Trustees the proposals from the 2+2 Committee related to the Strategic Plan. Dr. Nye explained that late Friday he received

correspondence from the Federal Government with softened words related to what is presently going on related to what is going on in Washington DC. We will continue to keep doing what we are doing once we have more facts and guidance; we will address what is required and needed. He explained that it doesn't look as bad as what the original language indicated. Dr. Nye explained that we are excited to acknowledge that Honorable LaToya S. Lee, Rochester City Court Judge will be our Commencement Speaker. Justice Lee is a graduate of Finger Lakes Community College. Please look at the Laker Magazine she is featured.

Student Trustee Report

Trustee Hall mentioned that in the next few weeks the election process will begin for a new Student Trustee to serve on the FLCC Board of Trustees. We would like to provide the opportunity for applicants to shadow a few Board of Trustee Meetings.

Audit & ERM Committee Report

Trustee Astles explained that we just wrapped up the audit.

Board Development Committee

Trustee Mihalik and Trustee Martin met to pull together information related to Presidential Search documents. Before Dr. Nye became President, the Board of Trustees had no information on how to proceed other than a paragraph. We would like to be well prepared with search materials to be in chronological order, it is difficult to remember if we have nothing to reference. The goal is to have a reference and best practices for the future. Trustee Mihalik requested Penny to set up a Board Development Work Session to review.

Trustee Mihalik mentioned that April is community college month, and she hopes that FLCC will be doing something in recognition. She also discussed ACCT awards and to perhaps provide nominations for that and not being rushed so thinking ahead for this.

Association Report

Trustee Cass has a written report in packet.

Foundation Report

Trustee Geise explained that Vintners and Valentines event has sold out. Final decision on golf tournament was to change the location from Ravenwood to the Canandaigua County Club.

NYCCT Report

Trustee Mihalik & Trustee Cushman do not have a specific report. However, they explained that they were provided a presentation from NYCCT that reviewed federal and state funding with a focus. They will attend the NYCCT 2025 Legislative Summit next week and meet with Congresswoman Tenney, Senator Gillibrand and Senator Schumer. There will be discussion of how Community Colleges are left out and four-year colleges receive a lot more financial support. Last year our message was positively received. NYCCT has connected with 30 community colleges, and we require bigger sustainable grants. Dr. Nye will be attending the meeting with us.

Trustee Cushman that there will a conference at Mohawk Valley Community College providing afternoon sessions with a governance coach and will assist us in looking at how we perceive our roles as trustees. Would encourage all of you as Board of Trustees members to attend. He explained that last week NYCCT representatives testified at the joint ways and means committee and the higher education meeting in Albany. Testimony by Chancellor King was heard by Senators and other folks providing the operating funds for community colleges. SUNY is to be held accountable and for Presidents to determine the needs to meet the ends.

Student Corp.

The report is in the packet.

ACCT

Trustee Mihalik provided a handout related to advocacy and would like it added to the BOT folder of the Board site. She noted a QR Code related to ACCT National. There is a form to request a grant, and this allows us to tell our story tell specific to the impact at the community college level. Trustee Wille Fred complimented the way the information is laid out could be used at the State level for lobbying. Trustee Wille offered to work on it behind the scenes. She also discussed access to take a survey as trustee related to CEO compensation.

Adjourned

There being no further business, at 5:52 P.M., on motion by Trustee Geise and a second by Trustee Mihalik and a unanimous vote, the Board of Trustees unanimously adjourned their meeting.

Prepared by, Submitted by,

Penny M. Hamilton
Assistant Secretary to Board

Trustee Donald Cass
Chair, FLCC Board of Trustees

Next Meeting: *Wednesday, March 5, 2025 – Newark Campus Center, Room WC-115, 1100 Technology Pkwy, Newark, NY 14513* (unless otherwise determined and notice posted before the meeting).